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SENGUNTHAR ENGINEERING COLLEGE



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(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai) Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956 NAAC Accredited with 'A' Grade TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU

FOURTH FINANCE COMMITTEE MEETING

24.03.2023



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24th March, 2023

FOURTH FINANCE COMMITTEE MEETING LIST OF MEMBERS

SL. NO.	MEMBERS AS PER UGC NORMS	MEMBERS NOMINATED			
1.	The Principal (Chairman)	Dr.R.Satishkumar			
2.	University Nominee	Dr.R.Sathyanarayan Sridhar Professor of Civil Engineering, Coimbatore Institute Of Technology Coimbatore – 641 014 Mobile : 9443304366 Email : ressoil@gmail.com			
3.	Member nominated by the Governing Body of the College	Thiru. T. Shanmugasundaram, Joint Secretary, Sengunthar Charitable Trust, Tiruchengode – 637 205.			
4.	A Senior-most Teacher of the College nominated by the Principal	Prof. S.Jaikumar, AP / MBA			

AGENDA

Item No.	Points to be discussed
Item 4.1	To read and confirm the minutes of the Previous (Third) Finance Committee Meeting held on 18.02.2022.
Item 4.2	To consider and approve the audited statement report of the accounts for the year 2021 – 2022.
Item 4.3	To consider and ratify the budget proposal for the year 2022 – 2023 and to approve the budget proposal for the year 2023-2024.
Item 4.4	To consider and approve the Re-constitution, roles and functions of the Internal Finance Committee of our Institution.
Item 4.5	To consider and ratify the changes in the End Semester Examination fees.
Item 4.6	To consider and approve the changes in the remuneration of statutory committee meetings and Remuneration for Conduct of Examination and Valuation.
Item 4.7	Any other item with the approval of the Chairman.





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I. LIST OF MEMBERS PRESENT

The Fourth Meeting of Finance Committee was held on 24.03.2023 at 11.00 a.m.at IQAC. The following Members were attended the meeting through Online Mode.

S. No.	Name of the Member & Designation	Position in Committee	Signature with Date
1.	Dr.R.Satishkumar	Chairman	R 24131203
2.	Dr.R.Sathyanarayan Sridhar Professor, Department of Civil Engineering, Coimbatore Institute Of Technology Coimbatore – 641 014 Mobile : 9443304366 Email : <u>ressoil@gmail.com</u>	University Nominee	h. 24.5.23
3.	Thiru. T. Shanmugasundaram, Joint Secretary, Sengunthar Charitable Trust, Tiruchengode – 637 205.	Governing Body Representative	2.341/2/23
4.	Prof. S.Jaikumar, AP / MBA	Faculty Nominated by the Principal	5. Pmv 3:23





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II. MINUTES OF THE MEETING

The Fourth Meeting of the Finance Committee was held on 24th March, 2023, Friday at 11.00 a.m. at IQAC. The Principal Dr. R.Satishkumar, Chairman / Finance Committee welcomed all the Members to the Fourth Finance Committee Meeting. Further, the Principal outlined briefly the various items to be considered before taking up the Agenda. After this, the agenda was taken up for discussion.

- Item 4.1 To read and confirm the minutes of the Previous (Third) Finance Committee Meeting held on 18.02.2022.
- Resolution : The Finance Committee noted and Resolved to approve the minutes of the Previous Third Finance Committee Meeting held on 18.02.2022 and recommended submitting it before the Governing Body for further approval.
- Item 4.2 To consider and approve the audited statement report of the accounts for the year 2020 2021.
- Resolution : The committee considered the report and went through the accounts statements. After the discussion, the audited statement report of the accounts for the year 2020 2021 was approved and recommended to submit it before the Governing Body for further approval.
- Item 4.3 To consider and ratify the budget proposal for the year 2022 2023 and to approve the budget proposal for the year 2023-2024.
- Resolution : The committee discussed and ratified the proposal of the Annual budget for the year 2022-2023 of our Institution.

The Budget proposal for the year 2023 - 2024 was approved and recommended to submit it before the Governing Body for further approval.

- Item 4.4 To consider and approve the Re-Constitution, Roles, and Functions of the Internal Finance Committee of our Institution.
- Resolution : The committee discussed and approved the Constitution, Roles, and Functions of the Internal Finance Committee of our Institution.

SEC-4th FCM - 24th March 2023





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Item 4.5 To consider and ratify the changes in the End Semester Examination fees.

Resolution : The committee discussed and ratified the changes in the End Semester Examination fees.

Item 4.6 To consider and approve the changes in the remuneration of statutory committee meetings and Remuneration for the Conduct of Examination and Valuation.

Resolution : The committee discussed and approved the changes in the remuneration for the members of the statutory committee.

Item 4.7 Any other item with the approval of the Chairman.

The Committee suggested the following in this Finance Committee Meeting with the approval of the Chairman.

- Sengunthar Charitable Scholarship may be increased by 10 % every year.
- Incidental Expenses may be paid for those who have used by train or flight
- An Assistant Controller of Examinations at the Assistant Professor Level may be appointed.
- The controller of the Examination Office may be audited once a semester.

Prof. S.Jaikumar Assistant Professor / MBA, Member of the Finance Committee has proposed vote of thanks to all the members of the Finance Committee and expressed gratitude for their sustained involvement with Sengunthar Engineering College (Autonomous), Tiruchengode and offering the suggestions for the betterment of the institution.

SEC-4th FCM - 24th March 2023







FOURTH FINANCE COMMITTEE MEETING

🕄 GPS Map Camera Kavundampalayam, Tamil Nadu, India Sengunthar Engineering College, Main Building, Main Block Cir Rd, Kavundampalayam, Tamli Nadu 637205, India Lat 11.377308° Long 77.925554° 24/03/23 11:09 AM GMT +05:30

24/3/2003

Dr.R.Satishkumar Principal Chairman - Finance Committee



INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31-03-2022

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FoPROFESSIONAL BODIES1,32,511FoPROVIDEND FUND CONTRIBUTION8,59,080FoREPAIR & MAINTENANCE2,99,910FoSALARY EXPENSES2,55,94,218FoSPORTS EXPENSES2,35,924FoTRAVELLING ALLOWANCE1,41,040FoType Writing Exam Expenses41,790FoUniversity Registration Fees5,18,740FoVALUATION REMUNERATION1,12,905FoVEHICLE MAINTENANCE52,95,858FoXEROX EXPENSES8,78,391	Го	POSTAGE, TELEPHONE/MOBILES		100000		
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FoREPAIR & MAINTENANCE2,99,910FoSALARY EXPENSES2,55,94,218FoSPORTS EXPENSES2,35,924FoTRAVELLING ALLOWANCE1,41,040FoType Writing Exam Expenses41,790FoUniversity Registration Fees5,18,740FoVALUATION REMUNERATION1,12,905FoVEHICLE MAINTENANCE52,95,858FoXEROX EXPENSES8,78,391		PROFESSIONAL BODIES	1,32,511			
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FoSPORTS EXPENSES2,35,924'FoTRAVELLING ALLOWANCE1,41,040FoType Writing Exam Expenses41,790FoUniversity Registration Fees5,18,740FoVALUATION REMUNERATION1,12,905FoVEHICLE MAINTENANCE52,95,858FoXEROX EXPENSES8,78,391			2,99,910	r		
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FoUniversity Registration Fees5,18,740FoVALUATION REMUNERATION1,12,905FoVEHICLE MAINTENANCE52,95,858FoXEROX EXPENSES8,78,391						
FoVALUATION REMUNERATION1,12,905FoVEHICLE MAINTENANCE52,95,858FoXEROX EXPENSES8,70,391						
Fo VEHICLE MAINTENANCE 52,95,858 Fo XEROX EXPENSES 8,70,391						
Γο XEROX EXPENSES 8,78,391						
	Го	XEROX EXPENSES	8,78,391	-		
TO EXCESS OF INCOME OVER	Го	EXCESS OF INCOME OVER				
- EXPENDITURE 17,28,801	•	EXPENDITURE	17,28,801			
Total 5,66,47,764 TOTAL 5,66,47	-	Total	5,66,47,76	1	ΤΟΤΛΙ	5,66,47,764

CA.R. GANESAN, B.Com, FCA, DISA., Ohartered Accountant No 338/6-9, T.A S Plaza, Sankari Mari Road, TIRUCHENGODE - 637 2111. Mem. No. 025814 11. 11. 1

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Income and Expenditure Statement

Budget Proposal for the Academic year 2022-23

Sl. No	Particulars		Amount	Total
	Income			
1	Students Fees Collection		95597000.00	
	Tuition Fees	73225000.00		
	Books & Note Fee	20997000.00		N.C.
	Application Fee	250000.00		
	Anna University Fee	1125000.00		
2	Autonomous Collection		1250000.00	and the second
	Consolidated Mark Sheet Fee	187500.00		A Provincial
	Course Completion Fee	187500.00		Charles Street
	Degree Certificate Fee	187500.00		
	Exam Fee	375000.00		
1.0	Provisional Certificate Fee	125000.00		and the second second
	Statement of Mark Sheet Fee	125000.00		
	Duplicate Certificate / Mark sheet Fee	62500.00		and a strange of the
3	Interest and Funding from Other Collection		4980000.00	
	PMKVY Training Programme AICTE STTP	1800000.00		
	Alumni income	480000.00		
	Bank Interest	900000.00	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	ALC: NOT STAT
	Miscellaneous Income	900000.00		
	Consultancy Fee	900000.00		
	TOTAL	and the second	and the second second	101827000.0
Al anna	Expenditu	re		and the second
and the second	Fixed Expenses			
1	Infrastructure	and the second second	1500000.00	
	Building New Construction	750000.00	A designed and a second second	
na da s	Building Maintenance	300000.00	See to go and her does	Letter Barshare
and the	Panchayath tax	150000.00	wind again the case market bertrades	en and the second
- (<u>6</u>)	Furniture	150000.00		Section 201
(Sandara)	Equipments	75000.00		and a star a star a star
Service -	Garden Maintenance	75000.00	and an and the second	and the second second
2	Laboratory	and the second second	2800000.00	and gradestation
and the local	New Laboratory	990000.00		and the property of
and the second	Laboratory Maintenance	1210000.00		and the second states and
Second States	Lab software	600000.00		and the second
3	Vehicle Maintenance	00000000	9000000.00	
alex alexand	Diesel & Oil	6860000.00	900000.00	a second second second second
and specific	Tax & Insurance	980000.00		and the second second second
and the second	Spares & Repair	980000.00		a de la sub-su como dei nuo
Star Spin	Bus Bata	490000.00		
and the second	Bus Shed Rent	490000.00		
4	Books	490000.00	2200000 00	
	Book Purchase	1725000.00	2300000.00	
		1 1/2000 001		

5	Administrative Expenses Salary		50000000.00
<u> </u>	Affiliation and Approval Fee		1500000.00
0	AICTE Affiliation Fee	630000.00	
	Anna University Affiliation Fee	770000.00	
	NBA Fee	100000.00	
7	Anna university Registration Fee	10000000	500000.00
8	Library	-	850000.00
0	Library Magazines	212500.00	0000000
	Periodical	212500.00	
	Library Books	425000.00	
9	MGT Scholarship (or) SCT Scholarship	425000.00	10000000.00
10	Advertisement Expenses		1000000.00
1	Advertisement Expenses Admission Expenses		400000.00
	Admission cell	300000.00	40000.00
	Certificate Verification		
2		100000.00	2430000.00
3	Electricity Charges		
4	Group Insurance		130000.00
	Internet Charges		750000.00
5	Parent Teachers Meeting		100000.00
6	Placement and Training Expenses		360000.00
7	Printing & Stationary		850000.00
	Office	85000.00	
	Department	85000.00	
	Student Stationary	127500.00	
	Student Note	170000.00	
	Student Book	255000.00	
	Student Notes Xerox	127500.00	
8	Travelling Allowance		120000.00
9	Refreshment Expenses		75000.00
0	Research and Development		2200000.00
	By Organization		
	Faculty		250000.00
	Seed money	62500.00	
	Seminar/Conference	25000.00	
	FDP	37500.00	
	Symposium	50000.00	
	Workshop	75000.00	
	Student		250000.00
	Seminar/Conference	62500.00	2000000
	Symposium	62500.00	
4	Workshop	62500.00	
	Cash Prize	62500.00	
	Participation in other Institutions	02300.00	
-	Faculty		10.500.000
	Seminar/Conference		185000.00
	FDP	46250.00	
	Symposium	46250.00	
-		46250.00	
1	Workshop	46250.00	

	Student	15000.00	180000.00	
	Seminar/Conference	45000.00		
1	Symposium	45000.00		
	Workshop	45000.00		
	Cash Prize	45000.00	600000.00	
21	Sports Expenses	180000.00	00000.00	
	Sports Materials	180000.00		
	Sports & Games	240000.00		
	Anna University Sports Boards	240000.00	1900000.00	
22	Repair and Maintenance	285000.00	1900000.00	
	AC	285000.00		
-	UPS	285000.00		
<u> </u>	RO	285000.00		
197	Computer&Printer	285000.00		
	General	475000.00		
	Labour Charge	475000.00	30000.00	
23	Science Exhibition		150000.00	
24	Smart Card System		300000.00	
25	Postage, Telephone/Mobiles	60000.00	5000000	
	Telephone Charges	60000.00		
	BSNL Mobile Expenses	60000.00		
	Fright Charges	60000.00		
1	Postage & Courier Charges	60000.00		
26	Postel Expenses COE Expenses	00000.00	2890000.00	
20	Question Paper Setting	600000.00		
	Scurtiny	50000.00		
	Invigilation	200000.00		
	Evaluation	300000.00		6
1100-	Revaluation/Revenue	10000.00		
	COE & DCOE Remuneration	50000.00		
	Practical & Project	350000.00		
	Printing & Stationary	250000.00		
	Grade Sheet	50000.00		
	Food & Refreshment	30000.00		
	ERP Expenses	1000000.00		
27	Autonomous Meeting	100000.00	400000.00	
21	Board of Studies	80000.00	40000.00	
0	Academic Council	80000.00		
	Finance Committee	40000.00		
		40000.00		
	Result Passing Board	80000.00		
	Governing Body			
	IQAC Audits	40000.00		
10	Other Committee	40000.00	1000000000	Sand Co.
28	Annual Events		1000000.00	
1	Annual day	200000.00		
	Sports day	200000.00		
	Graduation day	200000.00		
	EDC Exhibition	100000.00		
	Pongal Celebration	100000.00		
	Independence Day	50000.00		

	Medical Expenses LabourWelfare Board	40000.00		
		100000.00		
44	Mask Expenses	20000.00		
44	Unexpected Expenses	10000.00	200000.00	
	Pooja Expenses	130000.00		
	Photo Expenses Unloading Charges	130000.00		
	Cleaning Materials	140000.00		
	Miscellaneous Expenses	460000.00		
43	Miscellaneous Expenses	450000.00	131000.00	
12	IRD (UBA-Unnath Bharath Abiyan)		1310000.00	
	Faculty Development Programme			
	HPFMS fund(NSS)			
	PMKVY Training Programme AICTE STTP			
42	Funding Expenses		1132000.00	
10	IEEE Membership	40000.00	1122000.00	
	CII Membership	40000.00		
	Erode District Small Industries Association	40000.00		
	Consortium of Self Financing	40000.00		
41	Professional Bodies	40000.00	200000.00	
40	Cells & Clubs Expenses		20000.00	
39	Peer Committee Expenses		20000.00	
38	NSS Expenses		100000.00	
37	NCC Expenses		360000.00	
36	IQAC Expenses		300000.00	
35	ISO Audit Expenses		30000.00	
34	NBA Expenses		10000.00	
33	NAAC Expenses		30000.00	
32	UGC Expenses		25000.00	
31	Anna University Expenses		40000.00	
30	AICTE Expenses		40000.00	
	Abdul kalam day	120000.00		
	Engineers day	140000.00		
	Womens day	140000.00		
29	Statutory day Celebration		400000.00	
A. S. S.	Alumni meet expenses Other Annual Events	100000.00		

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CORRESPONDENT 2002

Copy To : IQAC Internal Finance Committee Accounts Section

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14.

SENGUNTHAR ENGINEERING COLLEGE

(AUTONOMOUS) (Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai) Recognized Under Section 2(1) & 12(B) of the UGC Act, 1956 NAAC Accredited with 'A' Grade TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



Income and Expenditure Statement

Budget Proposal for the Academic year 2023-24

SI. No		and the second	Amount	Total
	Income			
1	Students Fees Collection		112600000.00	
	Tuition Fees	86000000.00		
1	Books&Note Fee	25000000.00	A company and the	and the second second
	Application Fee	300000.00		
	Anna University Fee	1300000.00		
2	Autonomous Collection			
1999 (A. 1997)	Consolidated Mark Sheet Fee	220000.00	1460000.00	
	Course Completion Fee	220000.00	the star of the second	
	Degree Certificate Fee	220000.00		
	Exam Fee	440000.00		
	Provisional Certificate Fee	140000.00		
	Statement of Mark Sheet Fee	140000.00		
	Duplicate Certificate /Mark sheet Fee	80000.00		
3	Interest and Funding from Other Collection			
	PMKVY Training Programme AICTE STTP	2100000.00	5660000.00	
	Alumini income	560000.00		
	Bank Interest	1000000.00		
	Miscellaneous Income	1000000.00		10.01
	Consultancy Fee	1000000.00		
	TOTAL			119720000.0
	Expenditu			119720000.0
	Fixed Expenses			
1	Infrastructure		1750000.00	
	Building New Construction	875000.00	1750000.00	
	Building Maintenance	350000.00		
	Panchayath tax	175000.00		
	Furniture	175000.00		
	Equipments	85000.00		<u></u>
	Garden Maintenance	90000.00		
2	Laboratory	90000.00	2200000 00	
	New Laboratory	1155000.00	3300000.00	<u></u>
	Laboratory Maintenance	1155000.00		
	Lab software	1485000.00		
3	Vehicle Maintenance	660000.00	10.500000000	
	Diesel & Oil	7250000 000	10500000.00	
		7350000.00		
	Tax & Insurance	1050000.00		
	Spares & Repair Bus Bata	1050000.00		the state
		525000.00	and the set	
4	Bus Shed Rent	525000.00		
4	Books		2700000.00	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1
	Book Purchase	2050000.00		
	Xerox Expenses	650000.00		

6 A 7 A 8 L 9 M 0 A 1 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	Salary Affiliation and Approval Fee AICTE Affiliation Fee Anna University Affiliation Fee NBA Fee Anna university Registration Fee Library Library Magazines Periodical Library Books AGT Scholarship (or) SCT Scholarship Admission Expenses Admission cell Certificate Verification Electricity Charges Group Insurance nternet Charges arent Teachers Meeting lacement and Training Expenses	770000.00 880000.00 500000.00 250000.00 500000.00 376000.00 94000.00	5819000.00 2150000.00 590000.00 1000000.00 11000000.00 1175000.00 470000.00 2500000.00 153000.00
7 A 8 L 9 M 0 A 1 A 1 A 2 El 3 G 1 4 In 5 Pa 6 Pl	AICTE Affiliation Fee Anna University Affiliation Fee NBA Fee Anna university Registration Fee Library Library Magazines Periodical Library Books AGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Electricity Charges Group Insurance Internet Charges arent Teachers Meeting	880000.00 500000.00 250000.00 250000.00 500000.00 376000.00	1000000.00 11000000.00 1175000.00 470000.00 2500000.00
8 L 9 M 0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	Anna University Affiliation Fee NBA Fee Anna university Registration Fee Library Library Magazines Periodical Library Books AGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Electricity Charges Group Insurance Internet Charges arent Teachers Meeting	500000.00 250000.00 250000.00 500000.00 376000.00	1000000.00 11000000.00 1175000.00 470000.00 2500000.00
8 L 9 M 0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	NBA Fee Anna university Registration Fee Library Library Magazines Periodical Library Books AGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Clectricity Charges Group Insurance nternet Charges arent Teachers Meeting	500000.00 250000.00 250000.00 500000.00 376000.00	1000000.00 11000000.00 1175000.00 470000.00 2500000.00
8 L 9 M 0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	Anna university Registration Fee Library Library Magazines Periodical Library Books MGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Electricity Charges Group Insurance Internet Charges arent Teachers Meeting	250000.00 500000.00 376000.00	1000000.00 11000000.00 1175000.00 470000.00 2500000.00
8 L 9 M 0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	Library Library Magazines Periodical Library Books MGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Clectricity Charges Froup Insurance Internet Charges arent Teachers Meeting	250000.00 500000.00 376000.00	11000000.00 1175000.00 470000.00 2500000.00
) M 0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	Library Magazines Periodical Library Books AGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Electricity Charges Froup Insurance Internet Charges arent Teachers Meeting	250000.00 500000.00 376000.00	1175000.00 470000.00 2500000.00
0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	Periodical Library Books AGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Certificate Verification Clectricity Charges Group Insurance Internet Charges arent Teachers Meeting	250000.00 500000.00 376000.00	1175000.00 470000.00 2500000.00
0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	Library Books AGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Clectricity Charges Group Insurance Internet Charges arent Teachers Meeting	500000.00 376000.00	1175000.00 470000.00 2500000.00
0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	AGT Scholarship (or) SCT Scholarship Advertisement Expenses Admission Expenses Admission cell Certificate Verification Electricity Charges Group Insurance Internet Charges arent Teachers Meeting	376000.00	1175000.00 470000.00 2500000.00
0 A 1 A 2 El 3 G 4 In 5 Pa 6 Pl	Advertisement Expenses Admission Expenses Admission cell Certificate Verification Electricity Charges Group Insurance Internet Charges arent Teachers Meeting		1175000.00 470000.00 2500000.00
1 A4 2 E1 3 G1 4 In 5 Pa 6 P1	Admission Expenses Admission cell Certificate Verification Electricity Charges Group Insurance Internet Charges arent Teachers Meeting		470000.00 2500000.00
2 El 3 Gi 4 In 5 Pa 6 Pl	Admission cell Certificate Verification Clectricity Charges Group Insurance Internet Charges arent Teachers Meeting		2500000.00
3 Gi 4 In 5 Pa 6 Pl	Certificate Verification Electricity Charges Group Insurance Internet Charges arent Teachers Meeting		
3 Gi 4 In 5 Pa 6 Pl	Clectricity Charges Group Insurance nternet Charges arent Teachers Meeting		
3 Gi 4 In 5 Pa 6 Pl	Group Insurance nternet Charges arent Teachers Meeting		
4 In 5 Pa 6 Pl	nternet Charges arent Teachers Meeting		10000000
5 Pa 6 Pl	arent Teachers Meeting		850000.00
6 Pl			115000.00
	meentone and reaning DADCHSCS		420000.00
11	rinting & Stationary		100000.00
	Office	100000.00	100000.00
	Department	100000.00	
	Student Stationary	150000.00	
	Student Stationary Student Note	200000.00	
	Student Hote	300000.00	
	Student Dook Student Notes Xerox	150000.00	
3 Tr	ravelling Allowance	130000.00	140000.00
	efreshment Expenses		88000.00
	esearch and Development		2590000.00
	By Organization		2370000.00
- 0.	Faculty		300000.00
	Seed money	75000.00	30000.00
	Seminar/Conference	30000.00	
	FDP	45000.00	
	Symposium	60000.00	
	Workshop	90000.00	
	Student	90000.00	300000.00
	Seminar/Conference	75000.00	500000.00
	Symposium	75000.00	
	Workshop	75000.00	
	Cash Prize	75000.00	
		75000.00	
	Participation in other Institutions		0 10000 00
	Faculty		210000.00
	Seminar/Conference	50000.00	
	FDP	55000.00	
	Symposium	50000.00	
	Workshop	55000.00	

	Student		210000.00
	Seminar/Conference	50000.00	
	Symposium	55000.00	
	Workshop	50000.00	
	Cash Prize	55000.00	
21	Sports Expenses		700000.00
	Sports Materials	210000.00	
	Sports & Games	210000.00	
	Anna University Sports Boards	280000.00	
22	Repair and Maintenance		2230000.00
	AC	335000.00	
	UPS	300000.00	
	RO	340000.00	
	Computer&Printer	340000.00	
	General	350000.00	
	Labour Charge	565000.00	
23	Science Exhibition		42000.00
24	Smart Card System		176000.00
25	Postage, Telephone/Mobiles		350000.00
	Telephone Charges	70000.00	
	BSNL Mobile Expenses	70000.00	
	Fright Charges	70000.00	
	Postage & Courier Charges	70000.00	
1999 (S. 1997)	Postel Expenses	70000.00	
26	COE Expenses	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	3400000.00
20	Question Paper Setting	710000.00	
	Scurtiny	50000.00	
-	Invigilation	275000.00	
1.1.1	Evaluation	400000.00	
1981	Revaluation/Revenue	10000.00	
	COE & DCOE Remuneration	50000.00	
	Practical & Project	400000.00	
	•	300000.00	
-	Printing & Stationary	75000.00	
	Grade Sheet Food & Refreshment	30000.00	
		1100000.00	
27	ERP Expenses	110000.00	470000.00
27	Autonomous Meeting	94000.00	4/0000.00
	Board of Studies	94000.00	
	Academic Council	47000.00	
	Finance Committee	47000.00	
	Result Passing Board		
	Governing Body	94000.00	
	IQAC Audits	47000.00	
	Other Committee	47000.00	1175000 00
28	Annual Events		1175000.00
	Annual day	235000.00	
	Sports day	234000.00	
	Graduation day	235000.00	
	EDC Exhibition	115000.00	
	Pongal Celebration	118000.00	
	Independence Day	60000.00	

OTA			2330000.00	11972000
48	Professional Consolidated Charges		2350000.00	
47	Bank Charges		100000.00	
46	Website Renewal		177000.00	
45	Research Centre	+8000.00	446000.00	
	Stability Certificate	48000.00		
	LabourWelfare Board	48000.00		
	Mask Expenses Medical Expenses	120000.00		
11	Mask Expenses	24000.00	240000.00	
44	Unexpected Expenses	155000.00	240000 00	
	Pooja Expenses	155000.00		
	Unloading Charges	155000.00		
	Photo Expenses	545000.00		
	Cleaning Materials	540000.00		
45	Miscellaneous Expenses Miscellaneous Expenses	540000 00	1550000.00	
43	IRD (UBA-Unnath Bharath Abiyan)	30000.00	1550000 00	
1	Faculty Development Programme	50000.00		
-	HPFMS fund(NSS)	90000.00		
		30000.00		
Terris.	PMKVY Training Programme AICTE STTP TNSCST	2100000.00		
42	Funding Expenses	2100000 00	2750000.00	
42	IEEE Membership	60000.00	2550000000	
	CII Membership	60000.00		<u> </u>
-	Erode District Small Industries Association	48000.00		
	Consortium of Self Financing	72000.00		
41	Professional Bodies		240000.00	
40	Cells & Clubs Expenses		25000.00	<u> </u>
39	Peer Committee Expenses		25000.00	
38	NSS Expenses		117000.00	
37	NCC Expenses		420000.00	
36	IQAC Expenses		360000.00	
35	ISO Audit Expenses		35000.00	
34	NBA Expenses		6000.00	
33	NAAC Expenses		35000.00	
32	UGC Expenses		30000.00	
31	Anna University Expenses		53000.00	
30	AICTE Expenses		47000.00	
	Abdul kalam day	141000.00		an anna an
	Engineers day	164000.00	the second s	
	Womens day	165000.00	1/0000.00	
29	Statutory day Celebration	110000100	470000.00	
	Alumini meet expenses Other Annual Events	60000.00 118000.00		

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1. IQAC

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2. Internal Finance Committee

3. Accounts Section

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CORRESPONDENT

SENGUNTHAR ENGINEERING COLLEGE (AUTONOMOUS)

NOUNTH 1510 2001

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai) Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956 NAAC Accredited with 'A' Grade



TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU

21.03.2023

INTERNAL FINANCE COMMITTEE

Objectives:

- Internal audit has emerged as an important tool to assist the educational institutions in . achieving their goals.
- Internal audit assists in achieving efficiency and effectiveness in educational institutions.
- It ensures that the processes and systems produce results that meet the needs of society while making the best use of resources at their disposal.
- The committee ensures administrative accountability and excellence in academic . matters.

Responsibilities:

- To audit the financial documents maintained by the finance department and other . departments.
- Estimates the income from fees and other sources.
- · Prepares plan of expenditure for running of the institution on day to day basis Scrutinizes the budget submitted by the different departments and monitor the utilization of department's budget.
- Submitting the suggestions on all financial matters to the Secretary & Correspondent.

Members of the Internal Finance Committee

S.No.	Name	Designation	Position
1	Dr.R.Satishkumar	Principal	Chairman
2	Dr.K.Umadevi	Dean / Planning & Development	Member
3	Dr.K.L.Palanisamy	Dean / Student Affairs	Member
4	Mr.S.Jaikumar	AsP /MBA	Member
5	Mr.D.Sathiyaraj	AP / EEE	Member
6	Mr.D.Saravanan	Office Superintendent	Member
7	Mrs. Vijayadevi	Accounts Officer	Member

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Copy to : All IFC Members IQAC







Examination Fees, Sitting Fee, Remuneration for Conduct of Committee Meetings, Examination and Valuation

1. Examination Office Processing Fee

SI. No	Details	Existing Fees	Revised Fees	
1	Grade Sheet	200	200	
2	Theory / Practical Subjects [UG]	350	375	
3	Lab Embedded Theory Subjects [UG]	700	750	
4	Project Work [UG]	500	500	
5	Theory / Practical Subjects [PG & Course Work Ph.D.]	500	525	
6	Lab Embedded Theory Subjects [PG]	1000	1050	
7	Project Work [PG]	1000 [Phase-I] 2000 [Phase-II]	1000 [Phase-I] 2000 [Phase-II]	
8	Ph.D Programme – Registration Fee per Course	2500 [Internal] 5000 [External]	2500 [Internal] 5000 [External]	
9	Duplicate Hall Ticket	150	150	
10	Penalty of Late Payment of Exam fee [Per day]	100	100	
11	Provisional & Degree Certificate	1250	1250	
12	Consolidated Statement of Grades	500	500	
13	Duplicate Grade Sheet / Consolidated Statement of Grades	3000 [First time] 5000 [Second time]	3000 [First time] 5000 [Second time]	
14	Duplicate Rank Certificate	300 [within a Year] 600 [after a Year]	300 [within a Year] 600 [after a Year]	
15	Revaluation of each paper	UG - 750, PG - 1000	UG - 750, PG - 1000	
16	For viewing Answer Script (No photocopy will be issued)	300	300	
17	Copy of Syllabus [Attested copy]	1000	1000	
18	Students Verification	1000	1000	
19	Course Completion Certificate	500	500	
20	Re – Admission fee	1000	1000	
21	Autonomous office onetime fee at the time of Admission 1.Registration and Enrollment Fee 2.Cost of Regulation and syllabus book and other document	1000 500	1000 500	

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Page 1





2. Remuneration for officials and staff of the examination office during Theory Examinations

SI. No	Details	Amount in R	
1	Chief Superintendent [per session]	250	
2	University Representative [per session]	200	
3	Officer in Charge of Examinations [per session]	200	
4	Assistant to Office in Charge Examinations [per session]	100	
5	Squad Member for Practical and Theory [per session]	200	
6	Hall Superintendents [per session] [One HS for every 25 candidates.]	150	
7	Clerical Staff	50	
8	Examination office assistant [per session]	50	
9	Waterman / Sweeper/Scavenger [for every 100Candidates]	50	
10	General arrangements [for every 100 candidates]	50	
11	Dearness Allowance per day [For CS, O/C exams, HS on holidays only]	200	
12	Lumpsum Allowance [For University Representative & External Hall Superintendents]	200/session 300/day	
13	End Semester examinations : Pre-arrangement [One OCE] for 2 days Post –arrangement [One OCE] for one day	200	

3. Remuneration for Question Paper Setting

Details	Rate
Question paper setting [U.G/P.G]	Rs.1000/-
Detailed Answer key	Rs. 500/-
Postage Charge for External	Rs. 50/-

4. Remuneration for Valuation/Revaluation

Valuation / Revaluation	U.G	P.G	Minimum
Per Script [30 Scripts per session]	R.25/-	Rs.30/-	Rs.100/-

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24.3.2023

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5. Remuneration of the Examiners for Practical and Project work Examination

Internal Examiners [Practical UG/PG]	External Examiners [Practical UG/PG]	For Arrear Practical	Skilled Assistants	Other Expenses
U.G - Rs.15/- P.G – Rs. 25/- per candidate examined.	U.G - Rs.15/- P.G – Rs. 25/- per candidate examined.	U.G - Rs.15/- P.G – Rs. 25/- per candidate examined.	Rs.6/- per candiclates examined	Rs.5/- per candidate registered
Minimum Rs.75/-	Minimum Rs.75/-	Minimum Rs.75/-	Minimum Rs.50/-	Minimum Rs.75/-

Internal Examiners [Project UG / PG]	External Examiner [Project UG / PG]	Supervisor [Project PG only]
U.G - Rs.50/- per Project Group[Group Size 4 Members Maximum]	U.G - Rs.50/- per Project Group [Group Size 4 Members Maximum]	
P.G – Rs. 60/- per Candidate Examined	P.G – Rs. 60/- per Candidate Examined & Rs. 100/- per Thesis (Evaluation)	PG - Rs. 60/- per Candidate Examined.
Minimum Rs.100/- U.G Group size is less than 4 – Rs.10 per candidate	Minimum Rs.100/- U.G Group size is less than 4 – Rs.10 per candidate	

6. Allowance to Incidental Expenses (AIE) for Valuation / Revaluation / Practical and Project Examination Work (only to the External Examiners)

DISTANCE	AIE (Allowance to Incidental Expenses)		
If the distance between the Colleges is less than or equal to 100 km	Rs. 300/- per session Rs. 350/- day		
If the distance between the Colleges is greater than 100 km	Rs. 400/- per session Rs. 450/- day		

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7. Remuneration to the Internal and External Examiners for Zero Credit Courses (EEC and MDC Courses)

	Second second second second	Allowance to Incidental Expenses (AIE)		
Examiner	Remuneration (Rs)	If the distance between the Colleges is less than or equal to 100 km	If the distance between the Colleges is greater than 100 km	
Viva/Group	Discussion based subject	S		
External Examiner	Rs. 500/- per session Rs. 1000/- per day	Rs. 300/- per session Rs. 500/- per day	Rs. 400/- per session Rs. 600/- per day	
Internal Examiner	Rs. 500/- per session Rs. 1000/- per day	NIL	NIL	
Written Exa	mination based Theory S	bubjects		
Remuneratio	n: As per the Theory Paper	·Valuation		

8. Remuneration to the External and Internal Members of Question Paper Scrutiny Committee

Scrutiny Committee	Remuneration (Rs)	Allowance to Incidental Expenses (AIE)
External	Rs. 500/- per session	Rs. 400/- per session
Member	Rs. 1000/- per day	Rs. 750/- per day
Internal	Rs. 500/- per session	Firedy
Member	Rs. 1000/- per day	NIL

9. Remuneration to the Controller of Examinations and Deputy Controller of Examinations

CoE/DCoE	Remuneration (Rs)
Controller of Examinations	Rs. 15,000/- per semester
Deputy Controller of Examinations	Rs. 12,000/- per semester

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SENGUNTHAR ENGINEERING COLLEGE

TIRUCHENGODE - 637 205 NAMAKKAL (DI) TAMILNADU

Ref: SEC/ Exam Fees /Odd/2022-2023/02

Date 27 01 2023

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Office of the Controller of Examinations

CIRCULAR

Students of First Semester UG & PG are informed to pay the End Semester Examination Fee for JAN-2023 Examinations on or before 10.02.2023.

SI. No.	Programme	Course Type	Fees (Rs.)
1	UG	Theory / Employability Enhancement Course (Per Paper)	375.00
		Lab Embedded Theory (Per Paper)	750.00
2	PG	Theory / Employability Enhancement Course (Per Paper)	525.00
		Lab Embedded Theory (Per Paper)	1050.00
3	UG & PG	Statement of Marks	200.00

The Class Advisors are requested to prepare the Exam Fee List and handover to the Cashier and the CoE Office on or before 31.01.2023.

The fees may be remitted directly to the Cashier or to the following Bank Account and the proof of the online payment shall be submitted to the Class Advisor.

Name of the Account Holder C		Controller of Exa	ontroller of Examinations, Sengunthar Engineering College			
Bank Name	Karur	Vysya Bank	Branch	Tiruchengode		
Account No.	119413	5000016473	IFSC Code	KVBL0001194		
		Important Not	ment (Scan and Pay) te for Online Paymen			
Sengunthar Charitable Trust		number in the	Students are informed to mention their name with initial and roll number in the remarks column during online payment.			

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. 637 205

Last date for the payment of the End Semester Examination Fee is 10.02.2

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- 1. IQAC
- 2. All Deans 3. All HoDs -
 - All HoDs for faculty Circulation & Class Reading
- 4. All NBs
- 5. Office File
- 6. Cashier
- 7. Exam Cell



SENGUNTHAR

Copy Submitted to the Correspondent, SEC



(AUTONOMOUS) (Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai) Recognized Under Section 2(f) & 12(B) of the UGC Act, 1956 NAAC Accredited with 'A' Grade TIRUCHENGODE - 637 205 NAMAKKAL (Dt) TAMILNADU



Office of the Controller of Examinations

Ref: SEC/COE/Remuneration/001

Date: 21.03.2023

Submitted to the Correspondent for Approval

Respected Sir,

Sub. : Requesting approval for Revision of DA and TA for External Examiners involved in valuation/revaluation /practical and project examination work – Reg.

Existing

Allowance to Incidental Expenses (AIE) for Valuation / Revaluation / Practical and Project Examination Work (only to the External Examiners)

DISTANCE	AIE (Allowance to Incidental Expenses)	
If the distance between the Colleges is less than or equal to 100 km	Rs. 300/- per session Rs. 350/- per day	
If the distance between the Colleges is greater than 100 km	Rs. 400/- per session Rs. 450/- per day	

Proposed

DA and TA for Valuation / Revaluation / Practical and Project Examination Work (only to the External Examiners)

Details	Daily Allowance	Travelling Allowance
External Examiner	Rs.200/- per session	Rs.10/km. [one way]
	1	Minimum Rs 150/-
	Rs.300/- per day	Maximum Rs 1500/-

We request you to kindly approve the above proposed DA and TA to the external Examiners.

Submitted by

3/2023 n-charge Sta

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- 1. IQAC
- 2. Account Section
- 3. Office File

Recommended by

PRINCIPAL

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Approved by

CORRESPONDE







REMUNERATION FOR AUTONOMOUS COMMITTEE MEETINGS

Sitting Fee, DA and TA for attending Question Paper Passing, Result Passing Board, Finance Committee, Board of Studies, Academic Council, Governing Council and other Autonomous Committee Meetings.

Sl. No.	Details	Sitting Fee	Daily Allowance	Travelling Allowance
1	External Experts Members	Rs.5000/-	Rs.500/- [Excluding	 Rs.500/- for distance less than 60 km. [Two way]
			Tiruchengode]	2. Rs.10/- per KM for more than 60 km. [Two way] and not exceeding Rs.10000/-
				3. Actual train fare on production of ticket.
				 Actual Cab/Call taxi charges on production of bill [with toll gate charges].
2	Internal Board Chair Person	Rs.2000/-	NA	NA
3	Internal Member	Rs.1000/-	NA	NA
4	Alumni	Rs.1500/-	NA	NA

• The Sitting fee (Rs.3000/ - at present) and Travelling Allowance for more than 60 km have been revised.

AUTONOMOUS COORDINATOR

Copy to: IQAC Account Section

PRINC

2223. CORRESPONDENT

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4th FC - 24th March, 2023